



## CHILD SAFEGUARDING RISK ASSESSMENT

St. Tola's N.S

Feb 2018

LIST OF SCHOOL ACTIVITIES	Risk Level	THE SCHOOL HAS IDENTIFIED THE FOLLOWING RISK OF HARM	THE SCHOOL HAS THE FOLLOWING PROCEDURES IN PLACE TO ADDRESS THE RISK IDENTIFIED IN THIS ASSESSMENT
Training of school personnel in Child protection matters	Low	Harm not recognised or reported promptly	Child Safeguarding Statement and DES procedures made available to all staff All staff to view Tusla training module and any other online training offered by PDST DLP and Deputy DLP to attend PDST face to face training when offered BOM members to avail of training for Boards of Management when offered BOM maintains records of staff and board training
Daily arrival and dismissal of pupils	High	Harm from older pupils, unknown adults in the school grounds	Arrival and Dismissal policy
Recreation breaks for pupils	Medium	Harm to pupils Bullying	Supervision policy including specific areas such as toilets Anti- Bullying policy Code of Behaviour First Aid Policy
One to one teaching	Medium	Harm by school personnel	School has policy in place for one to one teaching as part of the Special Education Policy Glass installed in all doors of Special Education rooms
Care of pupils with special needs	Low	Harm by school personnel	Policy on Intimate Care

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including intimate care needs			
Management of Challenging behaviour amongst pupils, including appropriate use of restraint where required	Low	Harm to pupils and staff	Code of Behaviour School to develop a policy on appropriate use of restraint
Curricular Provision in respect of SPHE, RSE, Stay Safe	Low	Non-teaching of same	St. Tola's implements SPHE, RSE, Stay Safe in full
School Outings	Medium	Risk of harm due to inadequate supervision of pupils while attending school outings	School policy outlining procedures for school outings
Sporting Activities	Low	Harm to pupils by external coaches	Policy for the use of external sports coaches
Annual Sports day	High	Harm to pupils as there are a lot more visitors to the school on Sports Day	Class teacher remains with their class for all activities during Annual Sports day
Care of pupils with specific vulnerabilities Pupils from ethnic minorities/migrants Members of the traveller Community LGBT children/pupils perceived as LGBT Pupils from minority religious faiths Children in care Children on CPNS	Medium	Bullying	Anti-bullying policy  Code of Behaviour
Use of off-site facilities for school activities e.g. swimming	Medium	Risk of harm by a member of staff of another organisation or other person while pupils attending out of school activities	Swimming pool block booked as private so no other group or individual can be present while pupils use it Class accompanied by class teacher Additional Supervision put in place if deemed

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			necessary
Administration of medicine Administration of First Aid	Low	Harm to pupil	Policy on Administration of medicine Policy on administration of First Aid
Recruitment of new staff <ul style="list-style-type: none"> <li>• Teachers</li> <li>• SNAs</li> <li>• Caretaker/Secretary/Cleaner</li> <li>• Sports Coaches</li> <li>• External Tutors/Guest Speakers</li> <li>• Volunteers/parents in school activities e.g. Junior Achievement</li> <li>• Visitors/Contractors present in school during school hours</li> </ul>	Medium	Harm not recognised or promptly reported	Child safeguarding statement & DES procedures made available to all staff Staff to view Tusla training module and any other online training offered by PDST Vetting procedures Policy on Volunteers Policy on Visiting Contractors
Use of Information and Communication technology by pupils in school	Low	Risk of harm due to pupils inappropriately accessing /using computers, social media, phone and other devices in school	ICT policy Mobile Phone and Electronic games policy
Students from secondary schools participating in work experience	Low	Harm by student	Work experience policy Students shown a copy of the Child Safeguarding Statement
Student teachers undertaking training placement in school	Low	Harm by Student Harm not recognised or promptly reported	Work experience policy Students shown a copy of the Child Safeguarding Statement
Fundraising events involving pupils	Low	Risk of harm	All fundraising activities during school time fully supervised
Home work club	Low	Harm by school personnel	Homework club have their own procedures in place

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Photographs of pupils	Medium	Harm to pupils from inappropriate use of photographs taken at school	All parents asked for permission to take photographs on enrolment form. Photos taken for website do not identify pupils. Parents allowed to take photos at school events for family use but asked not to upload to social media.
Use of the building by outside groups	Medium	Harm to children attending these groups	All groups who use the building and offer services to children or vulnerable adults have Garda vetting and policies and procedures in place re Child Protection

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risk of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risk identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 21<sup>st</sup> March 2018. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: PJ Burke

Date: 21<sup>st</sup> March 2018

Chairperson, Board of Management

Signed: Mary Dunlea Fitzgerald

Date: 21<sup>st</sup> March 2018

Principal/Secretary of the Board of Management